

There are two phases to majors

- **Phase I**

- Pre-major status
- Declare with department advisor
 - Finalize plan of study with faculty advisor

- **Phase II**

- Application – due spring quarters two years prior to anticipated graduation.

Majors Offered & How to Declare

BACHELOR OF SCIENCE

BS Biochemistry
BS Chemistry

- 1. Declare Phase I**
 - a. Meet with Chemistry Department Advisor
 - b. Meet with faculty advisor
 - c. Complete plan of study and continue in Phase I courses
- 2. Apply Phase II**
 - a. Applications reviewed in spring only
 - b. Must be ready to begin Phase II coursework in fall

BACHELOR OF ARTS

BA Chemistry

- 1. Declare Phase I**
 - a. Meet with Chemistry Department Advisor
 - b. Meet with faculty advisor
 - c. Complete plan of study and continue in Phase I courses
- 2. Apply Phase II**
 - a. Applications reviewed in spring only
 - b. Must be ready to begin Phase II coursework in fall

BACHELOR OF ARTS IN EDUCATION

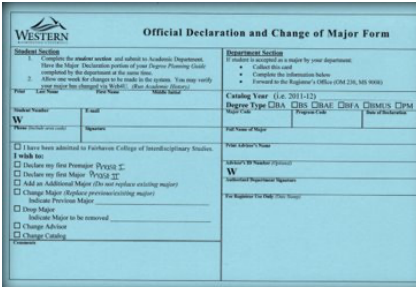
BAE Chemistry
BAE Chem/Biol
BAE Chem/Phys
BAE Chem/Math

- 1. Declare Phase II**
 - a. Meet with Chemistry Department Advisor
 - b. Meet with faculty advisor
 - c. Complete plan of study and continue taking courses
- 2. Apply to Woodring**
 - a. Apply when appropriate in plan of study

*BAE students not subject to Phase I/Phase II process. Please meet with Chemistry Department Program Coordinator to discuss your intent to declare a BAE major.

How to Declare Phase I

1. Make an appointment with a Chemistry Department Program Coordinator -> <https://calendly.com/abrashm/chem-advising>
2. Meet with Program Coordinator and fill out declaration card
3. Read over email from Program Coordinator
4. Meet with your newly assigned faculty advisor.
5. Advisor submits your plan of study to Miranda or Alexi.
6. Miranda or Alexi submit your finished Declaration of Major Form to the Registrar's office.
 1. Once updated by the Registrar's Office you are **officially a pre-major!**



The image shows a screenshot of the 'Official Declaration and Change of Major Form' from Western Washington University. The form is divided into several sections:

- Student Section:** Includes fields for Name, Student Number, and Email. It also has checkboxes for 'I have been admitted to Parkrose College of Interdisciplinary Studies' and 'I wish to:'. Below this are options to 'Declare my New Program (P/Eng/CC)', 'Declare my New Major (P/Eng/CC)', 'Add an Additional Major (do not replace existing major)', 'Change Major (Replace pre-existing major)', and 'Indicate Previous Major'. There are also checkboxes for 'Drop Major', 'Change Advisor', and 'Change Advising'.
- Department Section:** Includes a 'Department Section' header and a 'College Division' dropdown menu. Below this are checkboxes for 'I am a pre-major' and 'I am a major'.
- Registrar Section:** Includes a 'Registrar Section' header and a 'Registrar' dropdown menu. Below this are checkboxes for 'I am a pre-major' and 'I am a major'.

Meeting with Program Coordinator

In your initial meeting with the Program Coordinator you will discuss what major you intend to complete, review department policies and procedures, ask questions, draft a plan of study, and discuss when you will be ready to apply to Phase II.

The Program Coordinator will email you within a week* with more information and connect you with your faculty advisor.

*Note: We do not declare students into Phase I during registration. Advisors will still meet with students, but you will not receive your faculty advisor's information until Phase II of registration.

Meeting with Faculty Advisor

Your second meeting will be with an assigned faculty advisor. Here you can talk more about what you want to do with your degree, whether you intend to do research, and you will finalize a plan of study. Once you have a finalized plan of study signed off by your faculty advisor sent to the Chemistry Department you will be in Phase I (pre-major).

Reach out to faculty via email with suggested meeting times or stop by office hours to schedule an appointment

Pre-Major Phase I Courses

Course Sequence	BA Chem	BS Chem	BS Biochem
General Chemistry	✓	✓	✓
Organic Chemistry CHEM 351 & 352	✓	✓	✓
Calculus MATH 124 & 125	✓	✓	
Calc. Based Physics PHYS 161	✓	✓	
Intro Biology BIOL 205			✓

These courses should be completed before applying to Phase II.

Applying to Phase II

Department of Chemistry

Application to Phase II

Phase II Application. Applications are due the first day of Spring Quarter for admission to Phase II courses the following fall.



<https://chemistry.wwu.edu>

**Applications are due the
1st day of Spring
quarter.**

Having an application to the major allows us to guarantee admitted students seats in required courses.

This reduces your time to graduation!

A committee of faculty looks at:

- Your grades in “Phase I” courses
- Your goals & career plans
- How you say you will support equity & inclusion in the department.